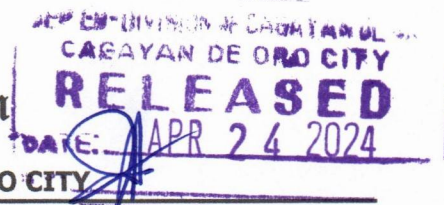




Republic of the Philippines
Department of Education
 REGION X



SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

24 April 2024

DIVISION MEMORANDUM

No. 309 s.2024

**SUBMISSION OF LIST OF ELIGIBLE PERSONNEL FOR THE GRANT OF
 2022 PERFORMANCE-BASED BONUS (PBB)**

TO: Elementary/Secondary School Heads
 PBB Secretariat
 All Others Concerned

1. In reference to AO 25 Inter-Agency Task Force Technical Working Group (AO25 IATF TWG) stating that the Department is eligible for the grant of FY 2022 PBB, all schools are directed to submit the list of personnel entitled to the Full Rate, Pro-rated and Disqualified for the grant of PBB 2022.
2. The guidelines to individual eligibility is governed by MEMORANDUM-CIRCULAR-NO-2022-1-DATED-MARCH-24-2022 entitled "GUIDELINES ON THE GRANT OF THE PERFORMANCE-BASED BONUS (PBB) FOR FISCAL YEAR 2022 UNDER EXECUTIVE ORDER (EO) NO. 80, S. 2012 AND EO NO. 201, S. 2016
3. Template to be used can be downloaded from your respective 201 folder.
4. PBB Report must be submitted on or before **April 26, 2024**. Hard copy shall be submitted to the division office, duly signed and prepared by the school PBB secretariat and approved by the School Head. The soft copy must be sent by email to your designated district representative.

District	Email Address
1 st Legislative District Elementary Schools	sonnyboy.gabo@deped.gov.ph
2 nd Legislative District Elementary Schools	josette.lanzaderas@deped.gov.ph
All Secondary Schools	piojaime.amigo@deped.gov.ph

5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment shall be accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. For compliance


ROY ANGELO E. GAZO
 Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

Telephone: (08822)-8550048

Email: cagayandeoro.city@deped.gov.ph